



The Student Environment Centre

Student Resource Group
University of British Columbia

Room 2106 - 6133 University Blvd
Vancouver, BC V6T 1Z1
sec.ubc@gmail.com

Eco-Initiatives Form: Above \$500

Name:

Date Submitted:

Contact Email or Phone:

Club or Group Affiliation(s): Environmental Science Students' Association (ESSA)

Amount Requested: \$1000

TREASURER USE ONLY:

Approved

Modified

Denied

Submitted as of:

Notes:

1. Please fill in the fields below to give us an overview of your project:

- Name of Project: ESSA Annual Career Fair

- Objective or Purpose: Connect students who are interested in pursuing careers involving the environment with a variety of prominent companies, organizations and professionals in the field.
- Brief Description: The ESSA Career Fair annually hosts between 15-20 organizations representing industry, educational institutions, and government related to the environment. The 120+ students who will attend the event will be able to investigate potential careers and learn of any necessary educational and work experience that may be required. Additionally, the career fair will enable students to gain crucial experience speaking one on one with prospective employers. ESSA will provide eco-friendly food and refreshments for all attendees and gift bags for representatives to show our appreciation and maintain a positive relationship, ensuring that both students and representatives return in future years. All UBC students are welcome and encouraged to attend the event.
- Project Date(s): February 7th, 2018
- Expected Attendance: 120+ students

2. Outline how your project pertains to the environment and/or contributes to sustainability at UBC (approximately 200 words).

The importance of exposure to postgraduate opportunities for students cannot be overstated. The Career Fair provides an exclusive opportunity for UBC students in Environmental Sciences and related fields to network and explore their postgraduate options, whether it be continuing their education or entering the workforce. The Career Fair is particularly useful as it allows students to practice speaking face to face with employers, which can be a rare opportunity for many in this specialization. This development of professional skills can help students to increase their confidence, improve their networking abilities, and better prepare themselves for interviews. These are direct benefits that will not only be of use in the immediate future as students seek summer employment, but may also be built upon for future postgraduate interviews and employment opportunities. With over 120 students expected to attend this event, roughly two thirds of our specialization will benefit directly from the event and come away with a better understanding of how they can apply their degree in the professional world or what prerequisites they should focus on before graduating. Furthermore, the Career Fair may lead to a few students securing summer and fulltime employment in environment and sustainability sectors. Employers of environmental and sustainability backgrounds will be able to share their experiences and the positive impacts they have had on the environment as a result of working for their employer.

3. How will you document the successes and challenges of your project? In what ways do you foresee this documentation aiding future environmental and sustainability initiatives (approximately 200 words)?

After every Career Fair, we provide companies and students with feedback forms in order to improve our event and outreach to as many individuals as possible. The event will be documented in our club's newsletter and is advertised across UBC through social media, posters, classroom announcements, etc. This is an example of feedback we have received in the past:

"We felt like it was a great opportunity for us to speak with students last year, and that helped in our decision for co-op student hires and for others who have joined our company since then from UBC"

Michael Browne (Project Manager/Fisheries Biologist, Stantec)

Demonstrating the ability of UBC EOAS students to perform in a professional capacity surely improves the reputation of students in our department, and our school, on local, national and international levels.

- 4. For most funding requests of this amount, SEC would like to see other sources contributing to the financing of your project. Are you pursuing any other sources of funding? If so, what are those sources, how much are you expecting to receive from them, and what will those funds be put toward? (We can help you identify other sources of funding.)**

We will be using our membership fees, club money and the EOAS Undergraduate Activities Fund to assist in funding this event. This will total approximately \$700. We will also be applying for a grant from Science Undergraduate Society for \$300. These funds will cover costs to produce posters and flyers, purchase parking passes for representatives, and invest in reusable tablecloths. Outstanding costs (~\$1000) are associated with providing food and refreshments for all attendees. A budget is included with this application with budget details.

- 5. What aspect(s) of your project will SEC funding be used for? Be as specific as possible with the allocation of funds.**

Providing food and refreshments from a sustainable caterer (UBC Wescadia – Scholar's Catering) is an important aspect of this environmentally focused career fair we wish to continue for this year. After last year's event we noted that we under-anticipated the amount of funding required for food. This year the funding we receive from SEC will be used primarily for providing enough sustainably sourced food and refreshments for all attendees, recyclable cups, compostable plates, post-consumer recycled napkins, as well as investing in reusable tablecloths for our future events.

ESSA Career Fair 2018 - Budget

Category:	Source:	Item:	Details:	Quantity:	Cost per unit:	Total:	Tax (12%)
Advertising	Clubcard printing	Promotional Posters	12x18" Uncoated Paper Posters 80lb	25	\$0.82	\$20.50	n/a
	UBC Library	Signage	8x11" sheets; black/white	40	\$0.10	\$4.00	n/a
Food	Wescadia UBC (Scholar's - Catering)	Mediterranean Dips	Amount in people: 30; total fed= 120	3	\$65.00	\$195.00	\$23.40
		Vine-Ripened Tomato & Young Mozzarella	Amount in people: 30; total fed= 60	2	\$90.00	\$180.00	\$21.60
	Pizza Garden UBC	Pizza Veg (Aglia Arrostito)	Amount in people: 8; total fed= 64	8	\$20.25	\$162.00	\$19.44
		Pizza Meat (Prosciutto Fungi)	Amount in people: 8; total fed= 64	8	\$20.00	\$160.00	\$19.20
	Safeway	Crackers	2 for \$5.00 weekly flyer deal	4	\$2.50	\$10.00	\$1.20
		Juice	1 x 1.75L for \$2.99; weekly flyer deal	6	\$2.99	\$17.94	\$2.15
			4 x 960mL for \$5.00; weekly flyer deal	4	\$1.25	\$5.00	\$0.60
			Pop	2 x 2L for \$3.00; weekly flyer deal	10	\$1.50	\$15.00
		Recycling Fee		10	\$0.20	\$2.00	\$0.24
	Staples	Fork	100% Compostable; 300/Pack	1	\$19.99	\$20.00	\$2.40
Parking	UBC	Parking Passes/Permits	Reimburse per company up to \$16 for parking, 41 attending	40	\$16.00	\$640.00	n/a
Gifts	UBC Village (Copies)	Thank you cards	8x11" sheets; colour	50	\$1.20	\$60	n/a
Sub- Total						\$1,491.43	
Tax (12%)						\$92.03	
Total						\$1,583.46	